

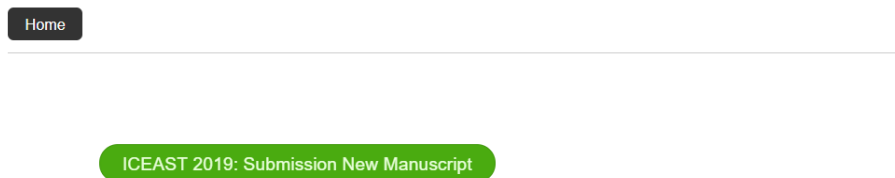
Quick guide: Manuscript Submission

1. Log in to the Conference system for By Following the Link below:

[Click to follow Submission Link](#)

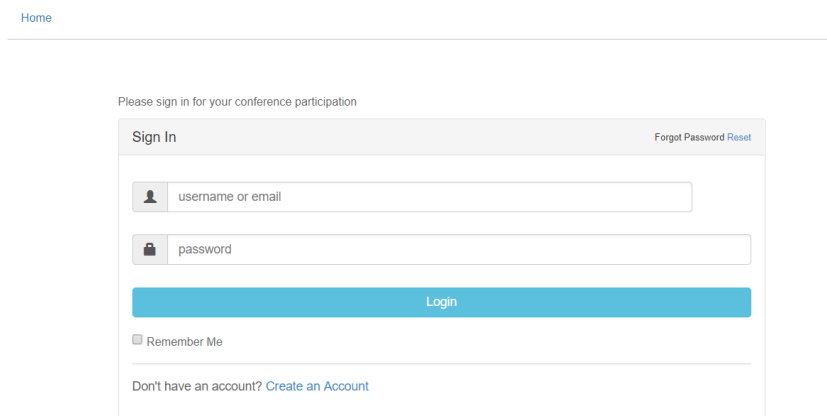
2. Once there you will see this screen:

ICEAST Conference Management System



3. First click on “Submission New Manuscript.” Then, you can login to the submission system with your account or create a new account.

ICEAST Conference Management System



4. New account creation page.

Email -
Email
Please enter a valid email address.

Password -
Password
Please enter a password.

Repeat Password -
Repeat Password
Please repeat your password.

Account Information

Please take a moment and tell us about yourself.

Title*
Mr

Gender*
Male

Organization

Address

Bio

First Name*

Last Name*

Phone

Designation
Author

Contact Preference
Email

5. After creating a new account, the system will send the activation link to your e-mail. Please check your email to activate your account, then, you should receive your login information after your account is activated.

6. Login to the system with your created account, then you should see the manuscript submission dashboard.

ICEAST Conference Management System

Home

Welcome back chayapol

Dashboard + New Manuscript

My Profile Logout

My Manuscripts

Show 10 entries

Search:

ID	Title	Status	Preference	Submit Date	Action
2	test	-	Oral	February 14, 2019 2:52 am	1 Edit Delete

Showing 1 to 1 of 1 entries

Previous 1 Next

-New Manuscript: to create new manuscript submission

ICEAST Conference Management System

Welcome back shaygpp

Dashboard

New Manuscript [Submit](#)

Manuscript Information

Enter Title

Paragraph

Words Used: 0/1000 Remaining: 2000

Keywords

Enter comma separated keywords

Attachments

Use the form to upload your images, photos or tables.
Supported formats: pdf
Maximum attachment size: 5MB

Choose File

Event Information

Event: ICEAST 2019 THE 8TH INTERNATIONAL CONFERENCE ON ENGINEERING APPLIED SCIENCES AND TECHNOLOGY

Topic

Select a Topic

Author Information

Author Name

Author Email

Author Affiliation

Presenter Information

Presenter Name

Presenter Email

Presenter Preference

Select Preference

-My Profile: to edit your profile

Welcome back shaygpp

Dashboard

New Manuscript

Edit Profile [Submit](#)

Profile Information

Please take a moment and tell us about yourself.

Title

First Name

Last Name

Gender

Phone

Organization

Address

City

State

Province

Country Preference

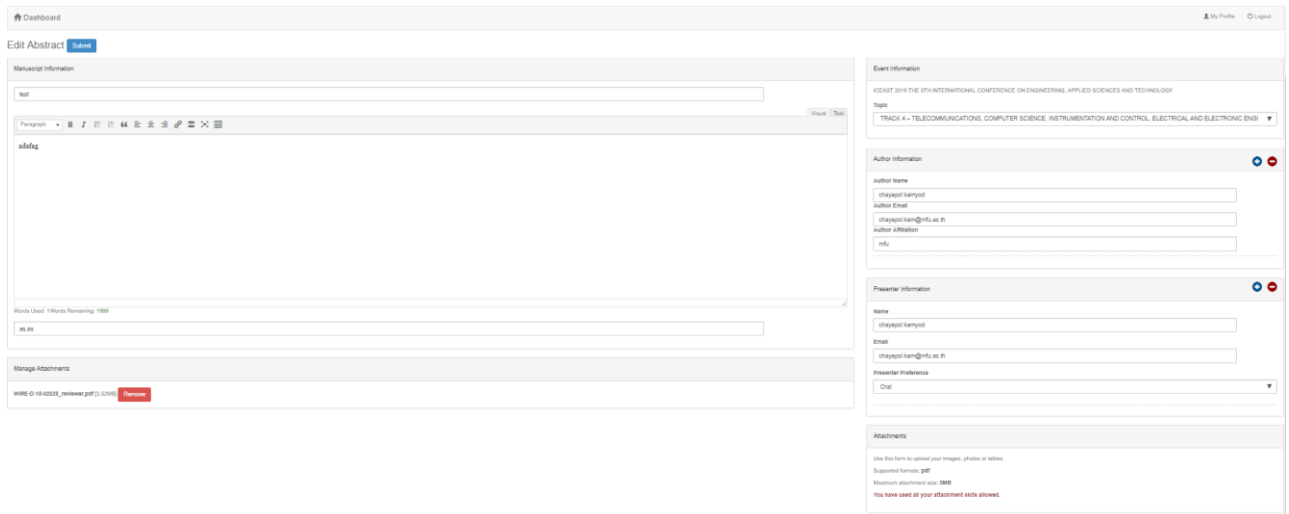
Email

Specialty

Designation

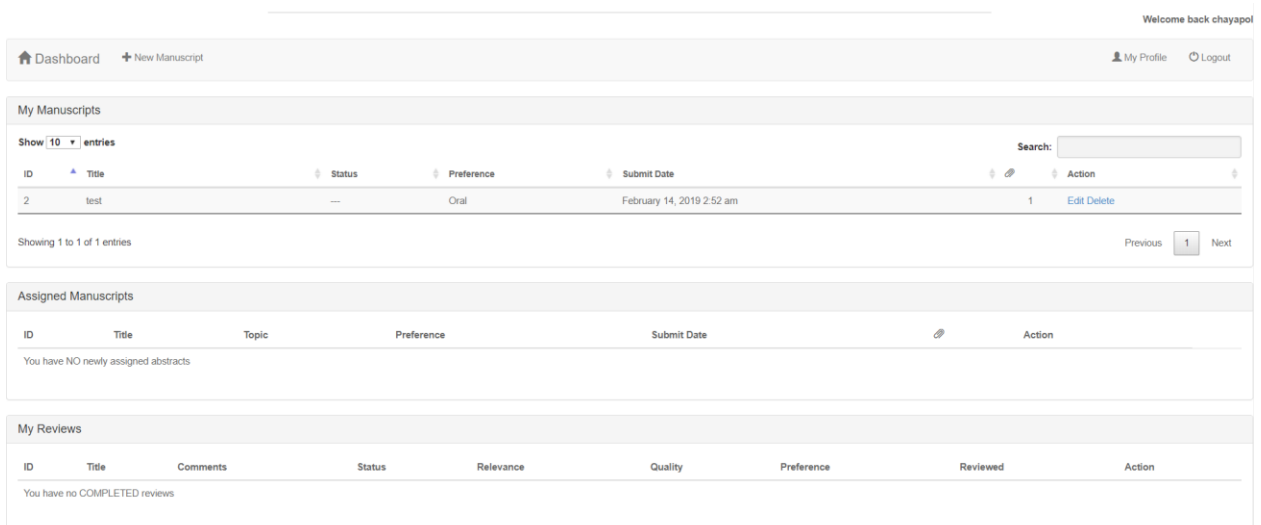
Author

-Edit/ Delete: to edit your manuscript or delete an existing submission



Please be noted that if you want to upload a new manuscript file, you need to remove the existing one first, so that you can upload a new one.

7. For the reviewer role, your dashboard will look like the picture below:



- Assigned Manuscript: your assigned manuscript for reviewing

-My Reviews: your reviewed manuscript

New Review

Manuscript Information

Title: test
Description: adafag

Keywords

as,as

Attachments

WIRE-D-18-02028_reviewer.pdf

Add Comments

Paragraph

Relevance

Excellent
 Good
 Average
 Poor

Quality

Excellent
 Good
 Average
 Poor

Suggest Type

(Request: Oral)

Oral
 Poster

Suggest Status

Pending
 Under Review
 Accepted
 Rejected

7. For Chair/ admin user (with special login path and account), you can manage to add more conference events, check the abstract/manuscript details, assign reviewer, see users information, manage emails and email template, see report and set the system configuration.

-Assign reviewer

Abstracts

Bulk Actions

Filter by Event

Filter by Topic Filter by Status Filter by Preference

Show 25 entries

Title	Event	Topic	Author	Preference	Status	Reviewers	Submitted
<input type="checkbox"/> test (ID:2) Edit Change Status Assign Reviewer Reviews (0) Export PDF Delete	ICEAST 2019 THE 5TH INTERNATIONAL CONFERENCE ON ENGINEERING, APPLIED SCIENCES AND TECHNOLOGY	TRACK 4 - TELECOMMUNICATIONS, COMPUTER SCIENCE, INSTRUMENTATION AND CONTROL ELECTRICAL AND ELECTRONIC ENGINEERING	chayapol kamyod	Oral	---	Not Assigned	February 14, 2019 2:52 am

Showing 1 to 1 of 1 entries

Previous Next

Assign Reviewers +

- admin

Notify

Delete

-Reports

Events Abstracts Reviews Attachments Users Emails **Reports** Settings License Help

Abstracts by Status

Status	Count
All	1
Pending	0
Under Review	0
Accepted	0
Rejected	0

Abstracts - Export by status

- Pending (0) » Export CSV
- Under Review (0) » Export CSV
- Accepted (0) » Export CSV
- Rejected (0) » Export CSV
- All Abstracts (1) » Export CSV

Reviews by Relevance

Status	Count
All	1
Pending	0
Under Review	0
Accepted	0
Rejected	0

Reviews - Export by relevance

- Excellent (0) » Export CSV
- Good (0) » Export CSV
- Average (0) » Export CSV
- Poor (0) » Export CSV
- All Reviews (0) » Export CSV